



Date: 10th of August, 2025

Prof. Dr. Manzur H khan
Proctor, AIUB
Manzur@aiub.edu

Dear Sir/Madam,

On behalf of the management of ‘Hotel Lake Castle’, I would like to thank you and your esteemed organization for giving us the opportunity to extend our services. You will find our international standard rooms and impeccable service with attention to detail, to make your stay comfortable. Considering your company’s future business prospect with us, we are pleased to offer you the best available competitive tariff which are as follows:

OUR ROOM RATE FOR GUEST

	Deluxe Single With Wide Space Balcony.	Room Size: 250-300 Sft	Single Occupancy 	Published Tariff USD 130++	Discounted Tariff USD – 52 ++
	Deluxe Twin With Wide Space Balcony.	Room Size: 350-400 Sft	Double Occupancy 	Published Tariff USD 140++	Discounted Tariff USD – 62 ++
	Deluxe Lake View Big Window.	Room Size: 290-330 Sft	Couple Occupancy 	Published Tariff USD 160++	Discounted Tariff USD – 72 ++
	Super Deluxe With Wide Space Balcony.	Room Size: 290-330 Sft	Couple Occupancy 	Published Tariff USD 180++	Discounted Tariff USD – 82 ++
	Lake View Suite Big Window.	Room Size: 480-520 Sft	Couple Occupancy 	Published Tariff USD 210++	Discounted Tariff USD – 95 ++

ROOM FACILITIES:

Fully Air-Conditioned Rooms & Suites | Mini Bar & Hair Dryer in all Rooms | Flat Screen TV with 90 Channel | Safe Deposit Box | Iron & Iron Board | Non-Smoking Rooms | 24 Hours Hot & Cold Water | 24 Hour Room Service | Shower with Bath Tub | Hair Dryer | eight Machine | Brush, Shampoo, Soap, Toothpick, Bath Jell, Body Lotion etc.

COMPLIMENTARY FACILITIES:

Welcome Drinks, One bottle of Mineral water on arrival, International Buffet Breakfast, In-house Tea & Coffee making facility, Free Hi-Speed LAN & Wi-Fi Internet connection, Daily Local English Newspaper, Iron & Ironing facilities, Gym, Rooms for disabled with Wheelchair Access, Digital Safe Box in all rooms, 24 hours Room Services.

CONVERSION RATE

Rate: \$1 = 116 Taka



CONFERENCE HALL (CATEGORY WISE)

HALL NAME	CAPACITY	SIZE	VENUE PUBLISHED RENT	DISCOUNTED TARIFF
Park View Hall	70-80 Pax	1750 Sft	BDT 60,000++	BDT 15,000++
Sky View Hall	80-100 Pax	1900 Sft	BDT 40,000++	BDT 20,000++
Board Room	15-20 Pax	400 Sft	BDT 20,000++	BDT 8,000 ++
Ajanta Hall	40-50 Pax	1750 Sft	BDT 40,000++	BDT 12,000 ++



PROJECTOR	3000/-
------------------	--------



SOUND SYSTEM	2000/-
---------------------	--------



WI-FI	Unlimited Bandwidth
--------------	---------------------

GUESTS SERVICE:

Our Catering team is ready to make your event or conference a memorable experience.!

24 Hour Front Desk, Free WIFI, Laundry & Dry Cleaning, Restaurant, Parking, Hotel Limousine & Rental Basis, Health Club, Business Centre, 24-hour Room service, 24 hours Housekeeping service, 24 Hour Lounge, 24/7 security and CCTV, Luggage Storage, Medical Services Available (on call), Credit Card Settlement, Full Load Automatic Generator.

: SECURITY : 	: SAFETY : 	: TRANSPORTATION : 	: ACCESSIBILITY :
-------------------------	-----------------------	-------------------------------	------------------------------

OUR OTHER OUTLETS:



GENERAL TERMS AND CONDITIONS:

- The above rates are subject to 10% Service Charge & 15% VAT.
- All the rates quoted above are Non-Commissionable even when the reservation is made by the nominated Travel Agent of the Preferred Corporate Client.
- All the rates quoted above are single and double occupancy basis. Maximum number of adults allowed in a room / suite is two persons.
- Check-in time is 1200 Hours (12: 00 pm) & Check-out time is 1100 Hours (11:00am). However, in order to have guaranteed room availability for Check-In prior to 12:00 PM, the room must be pre-booked from the previous night. In this case, one night's additional room charge will be applicable.
- Guests Checking-Out after 1100 hours, half day room charge will be applicable till 1800 hrs and full room charge will be applicable after 1800 hrs (subject to availability).
- Any Cancellation must be processed 48 Hours prior to Check-in Date. Cancellation later than this lead period will incur a charge of One Room Night per room booked.
- This offer is not valid for any group & events related accommodation.
- All of the hotel's rules and regulations must be adhered to, and rules may change without any prior notice.

Our Special Corporate Rates are applicable with effect from
July, 2025 to, December, 2025

We thank you in advance for considering Hotel Lake Castle. An extended offer is given for your review. Let us know your feedback. We look forward to hearing from you soon.

Warm Regards,

Nura Alam Siddiki Sujon

Manager-Sales & Marketing

Cell: +8801733360803, +8801758709163

Hotel Lake Castle

Plot # 1/A, Road # 68/A, Gulshan-2, Dhaka-1212, Bangladesh

Email: sales@hotellakecastle.com

Website: www.hotellakecastle.com